

## **Compliance Hotline Statement:**

Our Compliance Hotline provides an anonymous channel for reporting potential illegal, unethical, or improper behavior when standard communication methods prove ineffective.

### **Contact Details:**

- Email Reporting: Compliance\_Global@envision-energy.com
- Phone: +91 8061296266 (International callers, please refer to dialing instructions)

#### Who Can Use the Hotline:

This hotline is accessible to, but not limited to, the following:

- Employees
- Clients
- Vendors
- · Other business partners or personnel

### When to Use the Hotline:

You may use the compliance hotline to report the following issues related to our company's personnel:

- · Discrimination based on gender, religion, age, race, disability, and more
- · Harassment, including sexual abuse, verbal abuse, bullying, and more
- Unethical accounting practices for profit
- Health and safety concerns arise from management's intentional neglect of employee wellbeing
- Abuse of authority, such as punishing employees for not meeting unrealistic goals or favoritism
- Privacy breaches, like email monitoring or punishing employees for their posts on social media
- Corporate espionage involving the theft of intellectual property or providing competitors with insider information for financial gain

### When Not to Use the Hotline:

Please refrain from using the hotline for:

- Unsubstantiated rumors or false accusations
- · Personal disagreements unrelated to job
- Technical issues or personal emotional complaints





# **Information We Appreciate You Providing:**

- Reporter's Name (optional for anonymity)
- · Contact details (phone number, email)
- · Company/organization name
- · Detailed description of the compliance concern
- Supporting evidence
- Date and time of the incident
- · Willingness to assist in the investigation

#### **Features:**

- · Managed by Envision India Compliance Function
- · Confidentiality and anonymity guaranteed
- · Both email and phone reporting options available
- While we respect and value anonymous reporting, we encourage reports with real names.
  For reports with real names, we will provide feedback within 7 working days of receiving the report.

### **Non-Retaliation Policy:**

Envision prohibits retaliation against whistleblowers or participants in good-faith investigations.

## **External Support:**

For unresolved concerns, contact the Envision Headquarters Hotline:

- Email Reporting: <a href="mailto:compliance@envision-energy.com">compliance@envision-energy.com</a>
- Phone: +86 21 60318000 ext7110 (International callers, please refer to dialing instructions)

Your commitment to integrity ensures a compliant work environment for all.

# **Envision India Compliance Function**

Committed to upholding standards and transparency.

